

**Village of Hamilton  
Board of Trustees  
Regular Meeting of January 10, 2012  
6:00pm**

**APPROVED MINUTES**

**Present:** Mayor Margaret Miller; Trustees: Russ Lura, Anne Clauss, Deb Kliman, and Sam Cooper; Village Administrator Sean Graham; Village Treasurer Mary Ann Henderson

**Public Present:** Dave Hollis, RadioFreeHamilton; Dominick Pangallo; Shelly Crouch; Wanda Berry; Jim Leach; Village Attorney Jim Stokes; Ben Barrett; Carolyn Todd

The Mayor called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

The Mayor reported Dominick Pangallo would finish out Trustee Clauss term when she resigns in February.

**Approval of Agenda:** A **motion** was made by Trustee Clauss to approve the agenda as amended. The **motion** was seconded by Trustee Kliman and carried.

**Approval of Minutes**

**Regular Meeting of December 13, 2011:** Trustee Kliman asked for the word 'lead' be changed to 'led' and in the Wells Fargo paragraph to add the word 'as' after 'soon'. A **motion** was made by Trustee Clauss to approve the December 13 minutes as amended. The **motion** was seconded by Trustee Kliman and carried.

**Special Meeting of January 5, 2012:** A **motion** was made by Trustee Kliman to approve the minutes as presented. The **motion** was seconded by Trustee Lura and carried.

**Public Comment:** None

**MAYOR MILLER's REPORT**

On December 15, 2011, the Mayor met with Roger Bauman and Jill Smith to discuss the Chocolate Train Festival. Plans are to hold the festival again in 2012.

On December 15, 2011, the Mayor, Administrator Graham and Treasurer Henderson met with the Office of the State Comptroller to review their draft report. A response will be submitted this week.

On December 20, 2011, Mayor Miller and Administrator Graham met with Town of Madison Supervisor Ron Bono to discuss mutual issues and to improve communication between our municipalities. The Town of Madison and Village of Hamilton Planning Boards will meet for a work session on January 18, 2012, at the Madison Town Hall.

On January 9, 2012, the Mayor met with new Town of Hamilton Supervisor Eve Ann Shwartz. They discussed several mutual issues and will plan to meet monthly. The Mayor, Administrator Graham and MUC President John Basher met with Congressman Owens to discuss the Chesapeake Bay Compliance issues we have with the EPA. He was very responsive and asked questions. A full report was left with him. We also mentioned our Natural Gas project.

Today, January 10, 2012, Mayor Miller participated in a PCD partners meeting to get acquainted with new director Shannon Mantaro and to share our ideas for future PCD projects with a concentration on economic development.

The Mayor reported Good Nature Brewery received their license today.

#### **TRUSTEE COOPER'S REPORT**

**Hamilton Police Department:** Trustee Cooper reported a civil service Chief of Police exam will be given in March that may impact the waiver process. Chief Gifford, Trustee Cooper, and CEO Paul McGinnis have been working on a noise ordinance. Chief Gifford and Trustee Cooper have been updating the Village traffic map showing locations of crosswalks, stop/yield signs, bus stops and loading/unloading zones.

**Hamilton Fire Department:** No report.

**Hamilton Court:** No report.

**Pedestrian Safety:** No report.

**Campus Safety:** No report

**Shared Services Committee:** The committee is ready to present a resolution at tonight's meeting.

**5 Way Intersection Task Force:** No report.

#### **TRUSTEE KLIMAN'S REPORT**

**Library Board:** Trustee Kliman distributed copies of the job description for the new Library Director to the Trustees. The Library received \$2590.00 in donations for the month of December. NYS will be offering grants in 2013 for removing lead-based paint in libraries. The Library Board decided it is not interested in housing the Lee Brown Coye mural. Rebecca Hewitt, chair, will inform Denise Leone by letter.

**Historical Commission:** The Commission feels that the Village should try to obtain the Gallik property, the site of the "Great Chocolate Wreck". Administrator Graham cautioned that there might be contaminants in the ground that the Village would be liable for once they took ownership. Administrator Graham will investigate and report back to the Trustees at next month's meeting.

**Recreation Commission:** No report.

**Parks Advisory Committee:** No report.

**Mural Commission:** No report.

**4<sup>th</sup> of July Committee:** No report.

**Farmers' Market:** There have been several complaints regarding dogs at the market. NYCOM does not have any regulations concerning dogs. Trustee Kliman cited an incident at the Ithaca Market. Changes to the application include resale items and a discount for veterans have been suggested. Trustee Lura asked that the changes be emailed to the Trustees. Changes were tabled until February's meeting.

**Trails Committee:** No report.

**Symphony Committee:** No report.

#### **TRUSTEE LURA'S REPORT**

**MUC:** The MRB Group, consultant who prepared reports for our sewer plant SPDES permit, presented their findings and recommendations on how the Village should proceed with implementing the Chesapeake Bay Watershed Program goals. The limits are unknown at this time. The MUC has hired Frank Radigan, Hudson River Energy Group, to undertake the Rate Case increase with the PSC. The Cost of Service Study is on hold. Administrator Graham contacted NYSERDA, NYPA and others for funding to install solar panels as a renewable energy project. Funding is unavailable at this time. The contract with AT&T was approved with an increase in the rent amount. The request for assistance from the DWSRF for a new well was preliminarily denied. The Commission was briefed on the Natural Gas project and potential local law.

**Streets, Sidewalks and Streetscape:** No report.

**DPW and Solid Waste Management:** The good weather has allowed the crew to concentrate on repairs and upkeep. The lights and fixtures were replaced on the runway. The salt brine unit is complete except for a few punch-list items. Randy Weaver has begun work on the 2012-2013 budget.

**Madison Street Cemetery:** No report.

#### **TRUSTEE CLAUSS' REPORT**

##### **Economic Development**

**PCD:** No report.

**Hamilton Initiative:** No report.

**Zoning Board of Appeals:** No report.

**Planning Board:** Work continues on the zoning changes requested by the BOT.

**Airport/Airpark Commission:** Lease for a corporate hangar continues to be discussed.

**Tree Committee:** No report.

**Compost Club:** No report.

### **ADMINISTRATOR GRAHAM's REPORT**

#### ***New Business***

**Airport Taxiway Project:** On hold until spring. Lew Peterson is back and all is well.

**Natural Gas:** Administrator Graham distributed packets that include a local law narrative, SEQR, and resolution all pertaining to becoming the lead agency in creating a municipal gas utility in the corporate Village limits. A mandatory referendum date will need to be set. Attorney Jim Stokes reported to create a gas utility the Village must pass a local law, and then it would go to a referendum. Local laws require a public hearing. Local law is broken down into three legislative findings:

1. Factual statements outlining the benefit to the community to be served by natural gas,
2. Statements regarding the formation of the natural gas utility and statute of project and cost,
3. The local law does not become effective until it has been approved by referendum. There is a 60-day waiting period between adoption of the law and date of referendum.

### **RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF HAMILTON 1-2012**

**A RESOLUTION ESTABLISHING THE BOARD OF TRUSTEES AS SEQR  
LEAD AGENCY WITH RESPECT TO THE PROPOSAL BY THE  
VILLAGE OF HAMILTON TO FORM A MUNICIPAL NATURAL GAS  
PUBLIC UTILITY**

WHEREAS, this Board of Trustees of the Village of Hamilton, is considering the adoption of a local law for the formation of a natural gas public utility service pursuant to the provisions of Article 14-A of the General Municipal Law ("the Action"), and

WHEREAS, it is contemplated that the formation of a natural gas public utility service would have significant economic and environmental benefits for the Village of Hamilton and the surrounding community, and

WHEREAS, this Board of Trustees has received a proposed local law prepared by legal counsel for the Village to establish this public utility service, subject to mandatory referendum as provided in Section 360 of the General Municipal Law, and

WHEREAS, a short environmental assessment form in regard to the Action has been prepared and received by this Board of Trustees.

NOW, THEREFORE, the Board of Trustees of the Village of Hamilton HEREBY RESOLVES:

1. That the adoption of a local law for the formation of a natural gas public utility service by the Village of Hamilton constitutes an action subject to the provisions of the New York State Environmental Quality Review Act (“SEQR”) and its implementing regulations;
2. That there are a number of required phases necessarily associated with the formation of a natural gas public utility service, including, but not necessarily limited to, the adoption of a local law by this Board of Trustees, the approval of the local law by public referendum, contracting for a natural gas supply, the planning, engineering and construction of a gas distribution and delivery system, and the approval and issuance of financing for such engineering and construction;
3. That although SEQR’s implementing regulations provide that considering only a part, or a “segment” of an action is generally contrary to the general intent of SEQR (6 N.Y.C.R.R. 617.3(g)(1)), this Board of Trustees finds that the distinct and specific phases necessarily involved in the formation of a public natural gas utility service and the subsequent planning and construction of a natural gas distribution and delivery system require a segmented review of this action under section 617.3(g)(1) of the SEQR regulations because: a.) the legislative and electoral processes of adopting the local law forming the public utility do not commit the Village to actually engineering and constructing the gas distribution and delivery system, or taking other actions that may impact the environment, and b.) the financing, engineering and construction of the natural gas distribution and delivery system may not occur unless and until the local law presently before this Board has been adopted and approved upon referendum;
4. That this Board of Trustees has identified the following agencies as potentially interested agencies with respect to this Action:

New York State Department of Transportation Region 2  
John Bronk, Resident Engineer

Madison County Planning Department

New York State Department of Environmental Conservation  
Region 7

Madison County Industrial Development Agency  
Mr. Kipp Hicks, Executive Director

New York State Department of Agriculture and Markets

Madison County Farmland Protection Board

Madison County Department of Health

New York State Historic Preservation Office  
Peebles Island Resource Center

Town of Madison  
Ronald C. Bono, Town Supervisor

Town of Eaton  
Ms. Priscilla Suits, Town Supervisor

Town of Hamilton  
Ms. Eve Ann Shwartz, Town Supervisor

Town of Lebanon  
Mr. James S. Goldstein, Town Supervisor

NYS Public Service Commission  
Hon. Jaclyn A. Brillling, Secretary to the Commission;

5. That there are no involved agencies with respect to this Action other than the Board of Trustees of the Village of Hamilton;
6. That the legislative and electoral processes of adopting a local law to form the natural gas public utility contemplated under this local law constitute a distinct and separate segment of the overall process of forming and constructing a natural gas public utility that constitutes an unlisted action under the SEQR regulations;
7. That the herein listed potentially interested agencies be provided with notice of adoption of this resolution and an opportunity to comment upon the question of the formation of a natural gas public utility service by the Village of Hamilton.

DATED: January 10, 2012

Motion: Trustee Clauss, Seconded: Trustee Lura, Carried: Unanimously

A **motion** was made by Trustee Lura to hold a public hearing on February 14, 2012, at 7pm. Referendum special election will be scheduled for April 17, 2012, for Local Law #2. Seconded by Trustee Kliman and carried.

### **TREASURER HENDERSON'S REPORT**

**Callable Bonds:** A report was distributed by Treasurer Henderson on bonds that the Village has. The Trustees discussed what bonds could be paid off early.

**Equalization Rate:** A history of the equalization rate was distributed to the Board for review. This will be part of our constitutional tax limit.

**Financial Reports:** Treasurer Henderson distributed the financial statement packets to the Trustees for review.

### **Village of Hamilton Resolution # 2-2012**

#### **Barrett Gold Resolution**

Dated: January 10, 2012

At the Regular meeting of the Board of Trustees of the Village of Hamilton, New York, held on January 10, 2012, the following resolution was adopted:

WHEREAS, the Board of Trustees of the Village of Hamilton was informed by the Treasurer that they hold sixty one (61) shares of Barrett Gold stock; and

WHEREAS, the stock is valued at three thousand dollars, and

WHEREAS, the annual fee to maintain said stock with Wells Fargo costs sixty dollars (\$60.00) per year; now

THEREFORE, Be It Resolved, that the Board of Trustees of the Village of Hamilton authorizes the Village Treasurer to sell any equity assets as soon as they are received, including Barrett Gold;

Moved by Trustee Clauss, seconded by Trustee Kliman, Carried: Unanimously

**Desk Request:** Treasurer Henderson would like a new desk. There is money available. She contacted Hayes Office Products for design options.

## **Treasurer's Report**

January 10, 2012

### **Resolution NO.   3   2012**

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:

**RESOLVED**, By the Board of Trustees of the Village of Hamilton that the below listed Abstracts are approved.

<u>Abstracts</u>	<u>Pay Period Ending</u>
General	
7c	17,755.21 12/9/11
7d	17,026.21 12/16/01
7e	20,350.57 12/23/01
8a	15,581.53 12/30/11
8A	112,654.49 Non P/R Expenses
Airport	
7c	616.12 12/9/11
7d	559.09 12/16/01



7e	500.55 12/23/01
8a	926.67 12/30/11
8A	26,619.19 Non P/R Expenses

Electric

7c	6,844.66 12/9/11
7d	6,945.20 12/16/01
7e	7,285.64 12/23/01
8a	7,144.09 12/30/11
8A	18,150.79 Non P/R Expenses

Water

7c	1,195.34 12/9/11
7d	1,222.04 12/16/01
7e	1,808.28 12/23/01
8a	2,231.78 12/30/11
8A	1,721.88 Non P/R Expenses

Sewer

7c	2,770.48 12/9/11
7d	3,221.98 12/16/01
7e	3,041.75 12/23/01

8a	2,877.70 12/30/11
8A	33,717.33 Non P/R Expenses

#### Library

7c	1,718.12 12/9/11
7d	1,773.08 12/16/01
7e	3,476.84 12/23/01
8a	1,745.60 12/30/11
8A	1,364.55 Non P/R Expenses

Airport/CP	8A	527,608.46 Non P/R Expenses
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*(Including Payment to JBS Dirt for Taxiway of \$524,409.64)*

### **Resolution NO. \_\_4\_\_ 2012**

At a regular or special meeting of the Board of Trustees for the Village of Hamilton, upon motion duly made and seconded, the following Resolution was adopted by a majority of the Board present entitled to vote thereon:  
RESOLVED, By the Board of Trustees of the Village of Hamilton that the below listed transfers are approved.

#### **Transfers**

General

FROM:	5-9010.800	NYS Retirement	-2,000.00	
TO:	5-1325.200	Treasurer-Equipment		2,000.00
FROM:	5-1325.400	Clerk Treasurer – Contractual		-2,056.58
TO:	5-9710.700	Serial Bonds – Interest		2,056.58
FROM:	5-9010.800	NYS Retirement	-60.00	
TO:	5-1210.400	Mayor-Contractual	60.00	
FROM:	5-9010.800	NYS Retirement	-3,000.00	
TO:	5-3310.100	Traffic Control-Personal Services		3,000.00
FROM:	5-9010.800	NYS Retirement	-4,000.00	
TO:	5-3410.100	Fire Custodian – Personal Service		4,000.00
FROM:	5-5110.200	Street Maintenance-Equipment		-17,405.35
TO:	5-5142.200	Snow Removal - Equipment		17,405.35
FROM:	5-1910.400	Unallocated Insurance		-3,689.43
TO:	5-5142.450	Snow Removal	3,689.43	
FROM:	5-5110.200	Street Maintenance-Equipment		-15,145.00
TO:	5-8189.200	Recycling - Equipment		15,145.00
FROM:	5-7110.200	Parks – Equipment	-6,000.00	
TO:	5-7110.400	Parks	6,000.00	
FROM:	5-9010.800	NYS Retirement	-2,272.99	
TO:	5-7550.400	Celebrations	2,272.99	

Airport

FROM:	5-1910.400	Unallocated Insurance	-5,996.00
TO:	5-5610.420	Business Taxes	5,996.00

FROM:	5-5610.410	Property Tax	-450.98
TO:	5-5610.400	Airport	450.98

FROM:	5-5610.460	PP Taxiway	-28,750.00
TO:	5-5610.400	Airport	28,750.00

#### Electric

FROM:	5-9010.800	New York State Retirement	-938.30
TO:	5-1910.400	Unallocated Insurance	938.30

FROM:	5-9010.800	New York State Retirement	-8,000.00
TO:	5-8326.100	Con Billing & Accounting-Personal Services	8,000.00

FROM:	5-9010.800	New York State Retirement	-1,254.01
TO:	5-8348.400	Contractual - Repr To Undrg Dist Cond	1,254.01

FROM:	5-9010.800	New York State Retirement	-6,372.15
TO:	5-8350.400	Contractual - Repr to Services	6,372.15

#### Water

FROM:	5-8320.420	Contractual - Source of Supply Chem	-116.45
TO:	5-1910.400	Unallocated Insurance	116.45

FROM:	5-8320.420	Contractual - Source of Supply Chem	-134.29
TO:	5-8320.400	Contractual - Source of Supply Contract	134.29

Sewer

FROM:	5-8120.400	Contractual – Sanitary Sewers	-977.45
TO:	5-1910.400	Unallocated Insurance	977.45

Recreation

FROM:	5-7320.450	Contractual - Recreation	-1,488.25
TO:	5-7320.100	Personal Services	1,488.25

FROM:	5-7320.450	Contractual - Recreation	-113.55
TO:	5-9030.800	Social Security	113.55

Library

FROM:	5-7410.416	Computers	-107.00
TO:	5-7410.200	Equipment	107.00

Mary Ann Henderson, Treasurer

**APPROVAL of CLAIMS**

A **motion** was made by Trustee Clauss to approve December's claims. The **motion** was seconded by Trustee Cooper and carried.

**Village of Hamilton  
Resolution #5-2012**

**Comprehensive Computer Policy**

Dated: January 10<sup>th</sup>, 2012

WHEREAS, the Board of Trustees of the Village of Hamilton has reviewed the proposed Comprehensive Computer Policy; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton approves said policy; and be it further

RESOLVED, that the Board of Trustees, of the Village of directs the Village Administrator to enact said policy and ensure implementation with all Village Employees.

Moved by Trustee Kliman, seconded by Trustee Lura and unanimously carried.

**XpressPay:** This Company is willing to do a demonstration that will allow the Village to accept debit and credit cards.

### **GENERAL FUND BUDGET MODIFICATION**

Police – Personal Services (01-5-3120.100)

FINANCE RESOLUTION NO. 6-2012

WHEREAS, the Village of Hamilton has been awarded a grant from Madison County Council on Alcoholism & Substance Abuse, Inc., to be used for the Police Department to increase party patrols, patrols of “house parties”, on and off premise compliance checks of licensed establishments, sobriety checkpoints, etc., for the 2012 calendar year. The grant is for \$10,000.00 that was not included in the 2011-2012 fiscal year budget; and

WHEREAS, the Police Department Personnel will be instituting these patrols and checkpoints per the grant regulations, which will effect Personal Services (01-5-3120.100);

NOW THEREFORE BE IT RESOLVED, that Other Public Safety (01-4-3389.000) Revenues and the Police -Personal Service (01-5-3120.100) Appropriation line items of the 2011-2012 budget, be increase by the \$10,000.00.

Motion: Trustee Cooper, Seconded: Trustee Clauss, Carried: Unanimously

GENERAL FUND BUDGET MODIFICATION  
UNIDENTIFIED REVENUE (4-2770.000) FOR GENERAL, AIRPORT,  
ELECTRIC, WATER AND SEWER FUNDS  
FINANCE RESOLUTION NO. \_\_\_\_7\_\_\_\_ 2012

WHEREAS the Village of Hamilton has stale dated checks (\$18,475.98) and aged accounting entries (\$46,081.25) from 2007 to February 2011, along with two (2) July 12, 2011 Retirement adjustments (\$1,008.68) and two (2) Daily Payment Adjustments (\$150.00) from August 30, 2011 and September 7, 2011. The total amount of the write off's and adjustments is \$65,715.91 that affect the Pooled Cash Account (99-1-0200.000) for the 2012 fiscal year; and

WHEREAS, the Office of the State Comptroller auditor's has suggested that anything over a year be written off and accounted for as Unidentified Revenues; and

WHEREAS, the fund breakdown of these write off's and adjustments will be restored to the Unidentified Revenue codes and amounts as follows:

01-4-2770.000 General Fund	\$3,463.66
03-4-2770.000 Airport Fund	\$34.14
04-4-2770.100 Electric Fund	\$62,018.61
05-4-2770.000 Water Fund	\$18.00
06-4-2770.000 Sewer Fund	\$181.50

NOW THEREFORE BE IT RESOLVED, that the stale dated checks, aged accounting entries, the two (2) Retirement and the two (2) Daily Payment adjustments be written off and the above listed Unidentified Revenues and the Pooled Cash Account (99-1-0200.000) of the 2011-2012 budget, be increased by the \$65,715.91

Motion: Trustee Clauss, Seconded: Trustee Kliman, Carried: Unanimously

GENERAL FUND BUDGET MODIFICATION

Buildings (01-5-1620.400) & Salt Brine Building (01-5-1620.450)

FINANCE RESOLUTION NO. \_\_8\_\_ 2012

WHEREAS, the Village of Hamilton has built a Salt Brine Building and purchased equipment to create the Salt Brine; and

WHEREAS, the Buildings (01-5-1620.400) and the Salt Brine Building (01-1620.450) Appropriations have been over extended by \$31,155.18 and \$24, 572.61 respectively; and

WHEREAS, the Village has funds available in the General Fund's Unappropriated Fund Balance (01-1-0911.000) to cover these over extensions.

NOW THEREFORE BE IT RESOLVED, that the General Fund appropriated Fund Balance (01-01-0599.000) and the Buildings (01-5-1620.400) & the Salt Brine Building (01-5-1620.450) appropriation line items of the 2011-2012 budget be increased by \$31,155.17 and \$24, 572.61 respectively from the General Fund's Unappropriated Fund Balance (01-1-0911.000)

Motion: Trustee Lura, Seconded: Trustee Cooper, Carried: Unanimously

Resolution No. \_\_9\_\_ 2012

Village of Hamilton Adoption of  
The New York State Deferred Compensation Plan



WHEREAS, the Village of Hamilton wishes to adopt the deferred compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for the voluntary participation of all eligible employees; and

WHEREAS, the Village of Hamilton is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law; and

WHEREAS, the Village of Hamilton has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Village of Hamilton by providing eligible employees with a convenient and tax favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Village of Hamilton hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Village of Hamilton are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Adopted the 10<sup>th</sup> day of January, 2012, at a meeting of the Village of Hamilton Board of Trustees.

Motion: Trustee Clauss, Seconded: Trustee Kliman, Carried: Unanimously

#### AIRPORT FUND BUDGET MODIFICATION

Airport Equipment (03-5-5610.200)

FINANCE RESOLUTION NO. \_\_10\_\_ 2012

WHEREAS the Village of Hamilton purchased a 5600 Tool Cat F Series, Skid Steer and a 2011 3500 HD Chevy Dump Truck for limited use at the Airport. (Airport portion: \$4,926.00 & \$12,400.00 respectively); and

WHEREAS, the cost of the above mentioned equipment has been proportioned out between the General Fund's Buildings, Snow Removal, Recycling and the Airport Fund's Equipment appropriations; and

WHEREAS, the 2011-2012 Airport Budget does not reflect equipment purchases and the Airport Equipment line item is over extended by the above proportioned equipment; and  
WHEREAS, the Airport Fund Unappropriated Fund Balance has sufficient funds to cover the total cost of \$17,326.00

NOW, THEREFORE BE IT RESOLVED, that the Airport Fund's Appropriated Fund Balance (03-1-0599.000) and the Airport Equipment (03-5-5610.200) Appropriation line item of the 2011-2012 budget, be increase by \$17,326.00.

Motion: Trustee Lura, Seconded: Trustee Cooper, Carried: Unanimously

#### SEWER FUND BUDGET MODIFICATION

Sanitary Sewers - Personal Services (06-5-8120.100)

Contractual - Sewage Treatment Exp (06-5-8130.400)

&

Contractual - Sewage Treatment Lab (06-5-8130.410)

RESOLUTION NO. \_\_11\_\_ 2012

WHEREAS, the Sanitary Sewers - Personal Services (06-5-8120.100) appropriation is over extended by \$3,546.89, the Contractual - Sewage Treatment Exp (06-5-8130.400) appropriation is over extended by \$9,422.25 and the Contractual - Sewage Treatment Lab (06-5-8130.410) appropriation is over extended by \$1,604.75; and

WHEREAS, the Village has funds available in the Sewer Fund's Unappropriated Fund Balance (06-1-0909.000) to cover these over extensions

NOW THEREFORE BE IT RESOLVED, that the Sewer Fund Appropriated Fund Balance (06-1-0599.000), the Sanitary Sewers - Personal Services (06-5-8120.100), the Contractual - Sewage Treatment Exp (06-5-8130.400) and the Contractual - Sewage Treatment Lab (06-5-8130.410) be increase from the Sewer Fund's Unappropriated Fund Balance (06-1-0599.000).

Motion: Trustee Lura, Seconded: Trustee Kliman, Carried: Unanimously

#### RECREATION FUND BUDGET MODIFICATION

Contractual – Joint Activity (08-5-7320.400)

RESOLUTION NO. \_\_12\_\_ 2012

WHEREAS, the Contractual - Joint Activity (08-5-7320.400) appropriation is over extended by \$2,670.72; and

WHEREAS, the Village has funds available in the Recreation Fund Unappropriated Fund

Balance (08-1-0909.000) to cover these over extensions

NOW THEREFORE BE IT RESOLVED, that the Appropriated Fund Balance (08-1-0599.000) and the Contractual – Joint Activity (08-5-7320.400) is increased from the Unappropriated Fund Balance (08-1-0909.000).

Motion: Trustee Kliman, Seconded: Trustee Lura, Carried: Unanimously

AUTHORIZING PAYMENT FOR PUBLIC UTILITY SERVICES, NEW YORK STATE & FEDERAL  
GOVERNMENT PAYMENTS, DEBT SERVICE PAYMENTS, POSTAGE, FREIGHT,  
APPROVED CONFERENCE REGISTRATION FEES, GROUP HEALTH INSURANCE AND  
AVIATION FUEL

FINANCE RESOLUTION NO. \_\_\_\_13\_\_\_\_ 2012

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, New York State & Federal Government payments, debt service payments, postage, freight, approved conference registration fees, express charges, group health insurance and Aviation fuel; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

That the board of trustees authorizes payment in advance of audit of claims for public utility services, New York State & Federal Government payments, debt

service payments, postage, freight, approved conference registration fees, express charges, group health insurance, and Aviation fuel. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Motion: Trustee Clauss, Seconded: Trustee Lura, Carried: Unanimously

**NorthShore Solutions Resolution:**

**Village of Hamilton Resolution**

**Resolution # \_\_\_\_14\_\_\_\_2012**

**Contract with Northshore Solutions**

**Dated: January 10, 2012**

WHEREAS, the Village of Hamilton and the Town of Hamilton have agreed to established a shared website to provide residents with ~~provide~~ information about the activities and actions of their government, and

WHEREAS, the Village of Hamilton and the Town of Hamilton seek to provide on-line access to residents about forms, agenda, and reports of their government,

WHEREAS, each year inquiries are made both nationally and internationally from a variety of interested persons,

WHEREAS, the Board of Trustees has calculated the cost for the Village of Hamilton for a one-half (1/2) of the shared website to be \$2,042.50 which will include a process questionnaire, design process, site testing, launch the site, submission to search engines, meta tags, Google adwords setup, hosting for 1 year and domain names, and said service shall also include implementation of a content management system, train designated village staff, and implement a new e-mail system,

NOW BE IT RESOLVED, that the Board of Trustees of the Village of Hamilton authorize Mayor Margaret Miller to execute said contract between the Village of Hamilton and Northshore Solutions of Potsdam, NY.

Moved by Trustee Kliman, Seconded by Trustee Cooper, Carried: Unanimously.

**Farmer's Market Dog Ban:** Tabled.

**Cultural Resources:** A **motion** was made by Trustee Clauss to authorize the Mayor to accept the grant money of \$2,700.00 for the Summer Concert Series. The **motion** was seconded by Trustee Kliman and carried.

**Holiday Pay:** Administrator Graham requested the Trustees' input on a wage issue with an employee that works full-time DPW and part-time police officer.

**Cruise In:** Ben Barrett requested the use of E Broad Street again this year from May 22-September 4, 2012, from 4:30-8:00pm, on Tuesdays for Cruise In. A motion was made by Trustee Clauss to close E. Broad on Tuesdays from 4:30-8:00pm, May 22-September 4, 2012, for Cruise In. The motion was seconded by Trustee Cooper and carried.

A **motion** was made by Trustee Lura to appoint the Mayor and Treasurer to the Advisory Board. The **motion** was seconded by Trustee Kliman and carried.

### **Old Business**

**Noise Levels:** Tabled

**Charters:** No report

### **Adjournment**

There being no further business to come before the Board, Trustee Clauss made a **motion** to adjourn. The **motion** was seconded by Trustee Kliman and carried. The meeting adjourned at 9:25p.m.

**Respectfully submitted,**

**Kim Taranto**